

Providing Young Adults The
ESSENTIAL SKILLS
Needed to Succeed in the
WORKPLACE



Participants will be guided through the JA Workforce Pathways Coaching curriculum. Individualized approach focusing on either Employment First or Education First.

Exploring Careers and Options

- Career Interests and Values
- Creating a career database for guided career research
- Pros and cons of Education first vs Employment first
- Cost of post secondary education/ Education impact on earnings
- Using job search sites to research companies and careers

Skill Building

- Time Management
- SMART Goal Setting and creating an action plan
- Decision making techniques
- Online presence and Netiquette
- Resume Writing/Applications
- Building Employment References
- Interviewing

Coaching

- Brings professionals and community members to young people
- Gives participants a chance to communicate with people outside their existing network

Soft Skill Credentialing: Self-paced and Interactive

- Creativity & Innovation
- Effective Collaboration
- Critical & Analytical Thinking
- Engaging Communication
- Cultural Agility
- Self Direction

Connections to Employment or Education through Engaged Partners

- Developed for each participant based on individual goals
- May include job shadowing, internship, summer job, volunteering, or apprenticeship
- Assistance with enrollment in post-secondary training or higher education

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MORE:**

Joanne Warren, Manager

Career Pathways Coaching Program
Junior Achievement of Western New York

✉ jwarren@jawny.org

☎ 716-853-1381 ext. 217



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of Western New York